

HIRE Education Senior Year: Excel

It's your senior year. You've done a lot of work; now you're prepared to launch your career. With the right skills and attitude, you're positioned for lifetime career success.

SENIOR CHECKLIST

- [] **Discuss** your long-term career goals and reassess your skills with your adviser
- [] **Attend** your customized Senior Meeting by major to map out your timeline and action plan
- [] **Apply** for full-time jobs on BentleyLink following all recruiting policies and offer etiquette
- [] **Target** specific employers, gather salary/company information to gain a competitive edge
- [] **Finalize** your resume with all of your experiences and projects, highlighting functional expertise
- [] **Contact** your network/references to let them know you're in the home stretch and clarify career goals
- [] **Take** your job search tool box to the next level to position yourself and highlight your value proposition
- [] **Keep** your career adviser informed of your progress and share your good news
- [] **Prepare** to transition to the workplace equipped with lifelong skills for career advancement
- [] **Use** Bentley's lifetime career resources and "pay it forward" as a future career mentor
- [] **Excel** by attending at least seven UCS events and conducting at least four informational interviews

Complete your HIRE Education on [BentleyLink](#).